

**Putnam County Library
Board of Trustees Minutes
September 8, 2026**

Board of Trustees members in attendance: President Diane Duncan, Vice-President Bryan Payne, Drew Binkley, Maryleigh Bucher, Gail Myers, Danny Rader

Putnam County Library staff in attendance: Kathryn Wisinger, Brian Page, Carol Teeters, and Spencer Traut

Falling Water Regional Library staff in attendance: Matthew Kirby

- I. Call to Order: Board President Diane Duncan called the meeting to order at 4:30 p.m.
- II. Approval of Minutes: Mrs. Bucher referred members to section VII of the August Minutes and noted that the title of the book, *It's Perfectly Normal*, had not been stated during the Director's Report. She requested clarification as to whether the Request for Reconsideration constitutes an appeal process or the initial challenge. Director Wisinger confirmed that she had named the book during the meeting and explained that the Request for Reconsideration is the initial challenge, not an appeal. Mr. Rader stated he did not recall whether the title had been mentioned but that he was aware of the title and considered the reconsideration appropriate. Mrs. Myers stated she did not believe the title was stated. Director Wisinger noted that an audio recording of the meeting is available to library staff for review. Carol Teeters asked whether the title should be removed from the Minutes if the recording showed it had not been mentioned. Mrs. Bucher replied that if the title was not explicitly stated it should be removed. Mrs. Myers asked whether challenges are typically reported during the Director's Report. Director Wisinger confirmed that they are. Mr. Payne stated that he believed the title was named and that it should be in the Minutes. Board President Duncan directed Mrs. Teeters to review the recording. Mrs. Myers moved that the Minutes be approved pending a review of the recording, seconded by Mrs. Bucher and approved unanimously.
*The audio recording of the meeting was reviewed and the title *It's Perfectly Normal* was found to have been specifically stated in the Director's Report. The following email was sent to all Board members on September 9, 2026. *The direct quote from the audio file taken on August 11, 2026 starting at time marker 1:37:41 regarding Maryleigh's concern that the book title was not named: "As part of my Director's report a community member did fill out a Request for Reconsideration form for the book titled It's Perfectly Normal." Bryan, Danny, and Gail then further discussed the book titled It's Perfectly Normal.*
- III. Approval of Treasurer's Report: Director Kathryn Wisinger reported that funds from the City of Algood and Putnam County are disbursed monthly, while funds from the other cities are disbursed quarterly. She noted that the one-time bonuses approved by the County Commission were paid in August, which accounts for the variance in the salary line for that month. Mrs. Myers noted that the software budget is large. Mr. Payne asked what was included in that line. Director Wisinger responded that software costs are high and continue to rise, requiring additional funding. Items covered by the software line include Envisionware, TLC (the circulations system), and QuickBooks. She clarified that this software is for internal use, while digital tools such as Ancestry and Hoopla are funded from the digital materials line. Mrs. Myers asked whether the professional fees line includes lawyer fees. Director Wisinger confirmed that it does and added that line also covers professional

- association dues and accounting fees. Mr. Rader moved to approve the Treasurer's Report, seconded by Mr. Payne and approved unanimously.
- IV. Public Comment: Before opening public comment, Mrs. Duncan reminded those assembled that when recognized they are to announce their name and that each would have three minutes to speak with public comment not to exceed thirty minutes. The following individual(s) were recognized: Sayota Knight, David Funk, Lettie Collier, and Connie Bellamy.
- V. Old Business: None
- VI. New Business
- A. Portable Electronic Devices Policy Removal: Director Wisinger stated that this policy is obsolete, and that any relevant information has been transferred to the Hot Spot and Chrome Book Policy which was reviewed in August 2026. Director Wisinger requested that this policy should be deleted. Mr. Binkley moved that the policy be deleted, seconded by Mr. Rader and approved unanimously.
- B. Device Use and Security Camera Policy: Director Wisinger noted that while the policy is up for review that no changes are recommended. Mr. Rader moved to approve the policy with no changes, seconded by Mrs. Bucher and approved unanimously.
- C. Location/Date/Time of Board Meetings: Mr. Payne requested to move the Board of Trustees meeting to another day or to change the time of the meeting to 3:30 p.m. in order to facilitate his attendance at the Algood City Council meetings. Mrs. Myers mentioned that it had been suggested that the location of meetings should be moved to accommodate increased community interest, and indicated that the meeting room at the Putnam County Courthouse is available for Library Board meetings. Discussion ensued. Mr. Rader moved that the chairperson have the authority to move the Board meeting to the Putnam County Commission chambers or other larger venue when it is determined there are agenda items that may draw a large audience, seconded by Mrs. Bucher and approved unanimously. Following additional discussion, Mrs. Myers moved to change the meeting time to 4:00 p.m. on the 2nd Tuesday of the month, seconded by Mr. Payne and approved unanimously.
- D. Work Session: Mr. Rader stated that a work session would be productive and allow the Board to discuss the nomination policy, collection development policy, public trust, and transparency in depth and that this meeting would be held to build consensus and that no votes would be taken. This meeting would be open to the public. Discussion ensued. Mr. Rader moved to hold a work session on Tuesday, September 29 at 1:00, seconded by Mr. Payne and approved unanimously.
- E. Telehealth: Director Wisinger stated that no software for telehealth is needed. The only requirements are a laptop with a camera and space. The library will only provide space as required by the Connected Community Facilities grant, a portion of which is designed to bring broadband access to rural areas. Telehealth is just one component of the grant. There will be no programs related to telehealth or cost to the library for telehealth as the library already has the appropriate technology to support telehealth. Director Wisinger noted that the terms of the grant state that "it is a space to give people an opportunity to use telehealth." A telehealth policy will be written to ensure that the space is not abused or used as an urgent care facility.
- VII. PCLS Director Report and Branch Reports: Director Wisinger reported that construction continues to proceed on the stated timeline from contractor, HD Commercial. The issues regarding HVAC and water discussed during the previous

Board meeting have been addressed and carpets cleaned. Director Wisinger completed the Certified County Financial Officer Certification through the Tennessee Comptroller's Office and the University of Tennessee. An outstanding program was held to commemorate the 25th anniversary of 9/11. Matthew Klimow, a local author and riveting speaker, shared his firsthand experience at the Pentagon on 9/11.

- VIII. Falling Water River Regional Library Report: Matthew Kirby reported that The Annual Trustee Workshop will be held September 24, 2026 at the Art Circle Library in Crossville.
- IX. Friends of the Putnam County Library Report: President of the Friends of the Putnam County Library Elizabeth Maxwell reported that the annual Friends of the Library fundraiser will be held Sunday, September 20, 2026 at 1854 from 2:00-4:00 pm. Individual tickets are \$50.00 and a sponsorship which includes 2 tickets is \$250.00.
- X. Adjournment: Board President Diane Duncan adjourned the meeting at 5:27 p.m.