Request For Reconsideration
Of Library Materials

The Putnam County Library Board delegates the responsibility for selection and evaluation of library materials to the professional librarians and has established reconsideration procedures to address concerns about these materials. Completion of this form is the first step in those procedures. If you wish to request reconsideration of library material please fill out the form and return it to the library director or assistant directors at the main library at 50 East Broad St., Cookeville, Tennessee.

Name: _____ Date: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE: _____

TELEPHONE: Home _____ Work _____

Do you represent yourself, an organization or group? _____

Organization or Group's name: _____

Material on which you are commenting:

____Book ____Video ____Display ____ Audio recording

____Magazine ____Newspaper ____Other:

Title: _____

Author/Producer: _____

What brought this resource to your attention?

Have you examined the entire resource?

What concerns you about the material? (Please be specific, use other side or additional pages if necessary)

Are there resource(s) you suggest to provide additional information and/or viewpoints on this topic?

Do you have a suggestion as to what action the library could take in regards to this item?

Revised by the American Library Association, Intellectual Freedom Committee, June 27, 1995.