

**Putnam County Library
Board of Trustees Minutes
June 13, 2023**

Board of Trustees members in attendance: Bryan Payne, Vice Chair, Pat Phillips, Treasurer, Daniel Rader IV

Putnam County Library Staff in attendance: Doyleene Farley, Matthew Krist, Brian Page, Cynthia Julian-Simmons, Carol Teeters, and Kathryn Wisinger

Falling Water Regional Library Staff in attendance: Claire Broyles

- I. Call to Order: Board Vice Chair Bryan Payne called the meeting to order at 4:36 p.m.
- II. Approval of Minutes: Danny Rader moved to approve the minutes of the May meeting, seconded by Pat Phillips, and approved unanimously.
- III. Treasurer's Report: Kathryn Wisinger presented the Treasurer's Report. Salaries will be paid in June and any funds remaining will be returned to the fund balance. A question was raised concerning the County Budget meetings. The county conducted a pay scale study and the library submitted a revised salary sheet. Kathryn noted that Algood and Baxter are currently below the bottom tier of the pay scale. It has been requested that the part time hourly rate be raised from \$9.25/hr to \$12/hr. Danny Rader moved to approve the report as presented, seconded by Pat Phillips and approved unanimously.
- IV. Public Comment: None
- V. Old Business: None
- VI. New Business
 - A. Budget Review: Kathryn Wisinger presented the budget. It was reported that new servers were ordered 6/13/23. A plan for changes to the parking lot has not been completed by the architect. Kathryn stated that there will be separate lines for Children's and Adult programming and that the supply and digital materials line items need to be broken down in order to make tracking of expenditures easier.
 - B. Harry Ingle: Library Board term expiring
 - C. Cindy Putnam: Library Board term expiring
Danny Rader moved to renew the terms of Harry Ingle and Cindy Putnam, seconded by Pat Phillips, and approved unanimously.
- VII. Adjournment: Danny Rader moved to adjourn the meeting, seconded by Pat Phillips. The meeting adjourned at 5:02 p.m.