

**Putnam County Library**  
**Board of Trustees Minutes**  
**May 9, 2023**

**Board of Trustees members in attendance:** Harry Ingle, Board Chair, Pat Phillips, Treasurer, Bryan Payne, Cindy Putman, and Alicia Upchurch

**Putnam County Library Staff in attendance:** Doyleene Farley, Matthew Krist, Brian Page, Cynthia Julian-Simmons, Carol Teeters, and Kathryn Wisinger

**Falling Water Regional Library Staff in attendance:** Matt Kirby

- I. Call to Order: Board Chair Harry Ingle called the meeting to order at 4:31 p.m.
- II. Approval of Minutes: Alicia Upchurch moved to approve the minutes of the April meeting, seconded by Cindy Putman, and approved unanimously.
- III. Treasurer's Report: Kathryn Wisinger presented the Treasurer's Report and stated that we are on track for the year. The deadline for spending remaining budgeted funds for the fiscal year is June 30. Cindy Putman moved to approve the report as presented, seconded by Alicia Upchurch and approved unanimously.
- IV. Public Comment: None
- V. Old Business: None
- VI. New Business
  - A. Review Volunteer Policy: A copy of the policy was provided to each attendee for review. Discussion ensued. It was determined that no changes are needed at this time. Alicia Upchurch moved to retain the current policy, seconded by Cindy Putman and approved unanimously.
- VII. PCLS Director Report and Branch Reports: Kathryn Wisinger reported that she is continuing to work with the architect, however it is uncertain when final plans will be available to present to the County and City of Cookeville. Sign up for the Summer Reading Program (SRP) will be held May 22 and several activities are planned. The SRP officially begins on June 1 and there is at least one event planned every day in June at Cookeville or one of the branches. A pop-up library outreach event was recently held at the Exceptional Bean which was successful and plans are being made to hold another event. Other outreach programs include establishment of a children's library at the Child Advocacy Center and Genesis House. The PCL was represented at the ATMS Pickle Festival. Board Chair Harry Ingle noted that circulation statistics were up. Matthew Krist and Doyleene Farley reported that plans are complete for the SRP at Baxter and Monterey. Both continue to promote the use of the READS program. Cynthia Julian-Simmons presented a READS program at Monterey which was well received.
- VIII. Falling Water River Regional Library Report: Matt Kirby reported that the Regional Libraries are planning for the next fiscal year and the 2024 Tech Grant application has been released. Trustee certification is good for 6 years. TSLA is encouraging public libraries to review their collection policies.
- IX. Friends of the Putnam County Library Report: The Friends will host Books and Brews on August 7. Dinner with an Author will be held September 8. There will be an in-person dinner and author Mary Kubica will provide a virtual program.
- X. Library Foundation Report: None
- XI. Adjournment: Cindy Putman moved to adjourn the meeting, seconded by Alicia Upchurch. The meeting adjourned at 5:12 p.m.