

**Putnam County Library Board of Trustees Minutes**  
**September 13, 2016, 4:30 p.m.**

The Board Meeting was called to order by Chairman Laura Clemons at 4:30 p.m.

Board Members attending: Laura Clemons, Joe Albrecht, Patricia Phillips, Tricia Lawrence, Alicia Eldridge

Putnam County Library Staff attending: Stacie Netherton, Phil Schaller, Chelsea Gifford, Brian Page, Doyleene Farley, Matthew Krist

Others in attendance: Faith Holdredge (FWRRL), Matthew Kirby (FWRRL)

**Approval of Minutes:** The minutes from last month's meeting were approved by a motion from Joe Albrecht, seconded by Tricia Lawrence, motion carried.

**Approval of Treasurer's Report:** Stacie Netherton presented the treasurer's report. A request for funds was sent to funding bodies for the branches, appropriations from Algood and Baxter were received. E-rate was approved for \$8,000. PCL has been approved for an increase in the digital materials budget line for added content to R.E.A.D.S. that is PCL patron accessible only. Treasurer's report was approved with a motion from Daniel Rader, seconded by Joe Albrecht, motion carried.

**Public Comment:** N/A

**Old Business:** N/A

**New Business:** Stacie Netherton requested that the Board amend the *Portable Electronic Device Checkout Policy and User Agreement*. An amendment to change the policy to state that patrons may check out 2 tablets at a time was approved by a motion from Daniel Rader, seconded by Patricia Phillips, motion carried.

Stacie requested that the PCL close on Saturday October 22<sup>nd</sup> for carpet cleaning. Closing the library was approved by a motion from Patricia Phillips, seconded by Daniel Rader, motion carried.

Stacie requested that the PCL close on Veteran's day for annual staff training day. Closing the library was approved by a motion from Tricia Lawrence, seconded by Alicia Eldridge, motion carried.

Stacie requested an allocation from Fund Balance for security cameras for Monterey Branch. This was recommended by the Monterey Police Department due to loitering and vandalism. Six cameras, a monitor, and one year warranty would come from Superior Security and Telecommunications Co. for \$4,995. Fund Balance request was approved by a motion from Daniel Rader, seconded by Patricia Phillips, motion carried.

Board Member Leigh Flatt sent a letter of resignation. Stacie suggested board submits suggestions to her within 2 weeks, so the board can review the slate at the next meeting. Once the board votes, she will send the request for appointment to Putnam County.

**Director's Report:** Stacie Netherton reported that the downstairs meeting room is expected to finish on time. It still needs the partition and some minor details finished.

Monterey Branch phone and internet is back up and running was down for 2 weeks. Daniel Rader suggested contacting Frontier and requesting a credit for the 2 weeks of interrupted service.

Beverly Lewis book signing was a great success, 115 attended the program, standing room only. 75 books were sold with proceeds going to the Friends of the Library equaling \$410.

Stacie requested for board's consideration the cancelling of the November meeting due to her absence and Chelsea's potential absence. Decision will be made at next meeting.

Phil Schaller announced a usage increase for NewsBank as well as upcoming recurring programming including: RPG Club, Adult Coloring Night, and the robotics programming.

Chelsea Gifford reported on the Stations of Imagination that the Library hosted in conjunction with WTCE (They donated 6 more iPads to the library) during Fall Fun Fest. This had the effect of exposing new patrons to the library and its technology as well as new technology to children. She also announced that the Read with a Therapy Dog program will be starting again this month, with the first session being dedicated to author Anna Dewdney (Llama Llama books) that recently died of cancer. The Education Revolution TEDTalks will be this Friday the 16<sup>th</sup>, again being partnered by WTCE.

**Branch Reports:** Doyleene Farley announced that the bike rack and bench are finally up and usable after a 6 month wait, and thanked the Friends for all their assistance.

**Falling Water River Regional Library Report:** This was Faith Holdredge's last board meeting as she will be retiring as of September 30<sup>th</sup>, everyone was very sad.

Faith Holdredge announced that Matt Kirby will be replacing her as the new Director of the FWRRL, everyone was happy again.

The Trustees workshop will be October 3<sup>rd</sup>, catered by Grade A. This will be Matt Kirby's first official day as Director.

**Friends of the Putnam County Library Report:** Andrea Batson will be unable to attend board meetings until January due to the pursuance of an advanced degree.

Dinner with an Author will be on the 23<sup>rd</sup> with author Jamie Ford (Hotel at the Corner of Better and Sweet).

The Friends will present a grant request to the Cookeville Junior Women's Club's Santa's Workshop for funds to be used for Summer Reading Program, Last year Friends received \$900 from this grant that went towards SRP.

The Friends are entering into a one year temporary arrangement with the Imagination Library acting as their 501(c)3 umbrella as they attempt to gain their own status as a 501(c)3 organization.

November 3<sup>rd</sup> is the annual general membership meeting.

**Adjournment:** 5:17 p.m.