

Putnam County Library Board Meeting
March 12, 2012

The meeting was called to order at 4:30 by Chairman Sue Pogue.

Board members attending: Mr. Larry Garrett, Ms. Patricia Lawrence, Ms. Sue Pogue, Mr. Greg Rector, Ms. Beth Thompson,

PCL Staff attending: Ms. Doyleene Farley, Ms. Stacie Johnson, Mr. Brian Page, Mr. Clay Robertson

Also attending was Ms. Faith Holdredge, Director of the Falling Water River Regional Library, and Ms. Judy Titsworth, President of the Putnam County Library Friends.

Minutes: Minutes were approved with corrections by a motion made by Larry Garrett, seconded by Greg Rector. Motion carried.

Treasurer's Report: The budget for the eight months ending February 29, 2012 was presented by Mr. Robertson. The budget was approved with a motion by Greg Rector, seconded by Beth Thompson. Motion carried.

The second part of the treasurer's report concerned the audit which was conducted by Tamara Beckman. The audit report was given to the board to review. Mr. Robertson stated that some wording needs to be clarified to show where the library is under the county.

The library board was also presented with the fund balance account to review.

Old Business: N/A

New Business: Mr. Robertson presented the 2012-2013 budget. The library is asking for the same amount of money from Algood, Baxter, Cookeville, and Monterey. Concerning payroll, the full time children's clerk position has been filled, another full time clerk position has been added and part time hours have been reduced. Because of this, a line for computer replacement has been added. Sue Pogue voiced concerns over expenditures for health insurance. Mr. Robertson stated that the library seemed to be on track for these expenditures, but he would check into those concerns. Mr. Robertson also presented a list of capital outlay items that the library will be requesting funding for from the county. Greg Rector made the recommendation to round the cost and label the request for capital outlay items as "library renovations and enhancements." Larry Garrett made a motion to move forward with the budget after talking with Barbara concerning insurance expenditures, seconded by Greg Rector. Motion carried.

PCLS Director's Report: Mr. Robertson stated that landscaping will start soon weather permitting. The statue at the south entrance has been put back up. The library now has a credit card machine that is in use. The library has hosted multiple book signings for local authors that have been successful. The current READS circulation statistics for the PCLS are approximately equal to the rest of the region combined. The outreach numbers are now included in the

circulation statistics. Because of the holding code these numbers are included in Cookeville's statistics, but Monterey Branch Library is also circulating outreach books. Dale, Doyleene, Stacie, and Clay will be attending TLA which takes place March 21-23, 2012.

Branch Reports: The Library Board reviewed the Branch Reports.

Regional Library Report: The Caney Fork Regional Library will close on March 30. Cumberland, Bledsoe, Sequatchie, Van Buren, and White County will become part of the UCRL on April 1, 2012, and they will also make up part of the Falling Water Region on July 1. The library will be notified soon concerning paperwork to purchase surplus property. The courier system across the state will be called The River and it is scheduled to begin in July. There will be six hubs in the state. The service will come to Cookeville twice a week, but this schedule may change.

Friends of the PCL Report: Judy Titsworth reported that the last Coffee with an Author at the Home Show was well attended. Because of donated coffee from Chartwell's and a grant for \$200 from the FOTL to pay featured author Howard Wiggins, the cost for the event remained low. The Spring Membership Meeting will take place April 17th at 7:00 p.m. The book sale will be postponed until April 13 and 14th due to the Easter holiday. The Friends of Tennessee Libraries annual meeting will be May 11th in Cookeville.