

Putnam County Library Board of Trustees Minutes

Tuesday, November 13, 2012

4:30 p.m.

The meeting was called to order at 4:30 p.m. by Vice Chairman Gerald Barker.

Board members attending: Mr. Larry Garrett, Ms. Marla Williams, Ms. Patricia Lawrence, Dr. Gerald Barker, Ms. Beth Thompson, Mr. Ted McWilliams

Putnam County Library staff attending: Ms. Doylene Farley, Ms. Stacie Johnson, Mr. Brian Page, Mr. Clay Robertson, and Ms. Amanda Yother

Patricia Lawrence made a motion to approve the minutes of the September 11, 2012 board meeting. Beth Thompson seconded the motion, motion carried.

Treasurer's Report: Mr. Robertson presented the treasurer's report. The treasurer's report was approved with a motion made by Marla Williams, seconded by Patricia Lawrence, motion carried.

Old Business: Ms. Marla Williams asked if there has been any follow up concerning the library vandal. Mr. Robertson reported that there has been follow up. Brian stated that the library has received quotes for the new security system.

New Business: The board decided to discuss the Library Board Plan for 2013 and the Putnam County Library System accounts at the next scheduled meeting. Archivist Glen Jones approached the library concerning a furniture item that is currently used at the Putnam County Library for display and proposed that it be moved to the new Baxter Depot Museum. The board approved the removal of this item to the Baxter Depot Museum once the donor family has been notified. Mr. Robertson asked the board to approve the following library closings: Monday, November 26, 4:00 p.m. and December 14, 9:00-12:00. The closings were approved with a motion by Beth Thompson, seconded by Ted McWilliams, motion carried.

PCLS Director's Report: Mr. Robertson commented on upcoming library events including Read with a Therapy Dog and Vietnam Remembered. The staff -training day on Monday, Nov. 12 went well. Amanda Yother reported on the upcoming Children's events which include the Elves Workshops and Kevin Kidd holiday concert. There will also be a family friendly Christmas concert performed by local musicians. Thanks were extended to the PCL Friends and Waters Farm for donating time and materials to help make participation in the Halloween Boo Bash a success. Ms. Marcia Donovan offered story time in front of the library during this event and it was well attended. Amanda recently conducted outreach at a Head Start Parent Expo. She and Ms. Donovan also conducted a parent info session for the Pre-K students at Cookeville High School. Stacie reported on upcoming Adult Services events include the Teen Draw Club, an all ages Yarn Social, the First Friday Book Club, and a health and wellness lecture by Dr. Barbara Ebel. The library participated as a partner with the Art Prowl again this November. The Friends of the Appalachian Center for Crafts conducted free art classes at the library during the event. The Author Showcase was held in October and was a success. Food for Fines will occur in December. Stacie and Doylene attended an Upper Cumberland Komen grant writing workshop. The Master Gardeners' started the landscaping process with a community work day. Doylene Farley reported that the Monterey Branch Library partnered with the high school for Library Card Sign-Up Month in September. She signed up 71 new patrons. She is currently partnering with a nursing home by conducting a program that brings together visiting children and residents. The Monterey Branch will also be hosting a variety of Christmas programs and musical events. Sarah Lewis at the Baxter Branch Library also will conduct craft and holiday programs in December. Kathy Keller at the Algood Branch Library will start story time in

December. Mr. Robertson also informed the board that he, Amanda, Stacie, Brian and Ms. Kathy Keller met to discuss ideas that may help improve circulation, attendance, and standard library services that promote the library at Algood Branch. Mr. Larry Garrett commented on the small size of the Algood Branch Library. Mr. Robertson stated that requesting more space is an option.

Branch Reports: The library board reviewed the Algood, Baxter, and Monterey Branch reports.

Regional Library Report: N/A

Friends of the Putnam County Library Report: N/A

The meeting was adjourned with a motion by Beth Thompson, seconded by Patricia Lawrence.