

Putnam County Library Board of Trustees Minutes

Tuesday, March 12, 2013

4:30 p.m.

The meeting was called to order at 4:30 p.m. by Vice Chairman Gerald Barker.

Board members attending: Dr. Gerald Barker, Ms. Patricia Lawrence, Mr. Ted McWilliams, Ms. Beth Thompson

Putnam County Library staff attending: Ms. Doylene Farley, Ms. Stacie Johnson, Mr. Brian Page, and Mr. Clay Robertson

Also in attendance was Ms. Faith Holdredge, Director of the Falling Water River Regional Library.

Patricia Lawrence made a motion to approve the minutes of the February 12, 2013 board meeting. Beth Thompson seconded the motion, motion carried.

Treasurer's Report: Mr. Robertson presented the treasurer's report. The treasurer's report was approved with a motion made by Beth Thompson, seconded by Ted McWilliams, motion carried.

Old Business: Mr. Robertson sent a letter of warning on February 15, 2013 to the vandalism suspect who was caught on security cameras. After further acts of vandalism were confirmed by staff members and the security cameras following this action, Mr. Robertson wrote a letter which states that the patron is banned for 90 days. The letter was sent to the county attorney for review. The letter was also reviewed by the library board. It will be sent on Wednesday, March 13 via certified mail. The letter will also be hand delivered by Mr. Robertson if the patron appears at the Library before receiving the letter via certified mail. The library board discussed the possible necessity of more serious action if further objectionable conduct on Library premises continues.

New Business: After having made final arrangements with county maintenance for carpet installation for the Cookeville branch of the Putnam County Library, the Library was notified that the carpet had not been put out for bid by Putnam County. Direct Carpets was already scheduled at this point. Follow up communication between the PCL Library Board of Trustees President Sue Pogue and County Executive Kim Blaylock indicated that there had been a breakdown in communication concerning bidding this service. Library Director Clay Robertson and IT Director Brian Page attended and addressed this incident at the Fiscal Review Meeting for the County Commission on Monday, March 11, 2013.

PCLS Director's Report: Mr. Robertson informed the board concerning a staff and patron incident that occurred in the Children's Library. He also let the board know that the memorial benches for Ms. Dale Stapp had arrived.

Branch Reports: The library board reviewed the Algood, Baxter, and Monterey Branch Library reports.

Regional Library Report: Tennessee libraries will be effected by sequester of funds, in particular funding for the the Tennessee Electronic Library (TEL), READS, and federal monies which are distributed to libraries. Public Library Roadmapping Committees are currently in the process of developing guides to assist public libraries to plan for and adapt to the changing needs of library users and stakeholders.

Friends of the Putnam County Library Report: This year's annual meeting for the Friends of Tennessee Libraries will be in Dover, TN. Mr. Robertson reported that the PCL Friends may discontinue funding for the McNaughton book leasing plan for the Algood, Baxter, and Monterey branches.

The meeting was adjourned with a motion by Patricia Lawrence, seconded by Ted McWilliams.