

**Putnam County Library Board of Trustees Minutes
Called Meeting
July 23, 2018**

The meeting was called to order by Chair Laura Clemons at 9:02 a.m.

Board members attending: Laura Clemons, Harry Ingle, Daniel Rader, Pat Phillips

Putnam County Library System staff attending: Chelsea Gifford, Brian Page, Phil Schaller

Phil Schaller reported that Dennis dropped off a proposal from Mid-State Construction. This proposal quotes the cost for work on the construction of a family bathroom in the children's library and the replacement of the emergency door.

The bathroom renovation is quoted at \$9,233.00. The door replacement is quoted at \$1,703.00.

County maintenance will do the floors and painting.

The library will need to purchase the counter top, sink, mirror, and changing table.

Phil Schaller requests \$15,000.00 from fund balance to cover the cost of this construction and renovation items.

Daniel Rader moved to approve the Mid-State proposal for the bathroom renovation in the amount of \$9,233.00, Patricia Phillips seconds, motion carried.

Daniel Rader moved to approve the Mid-State proposal for the emergency door replacement in the amount of \$1,703.00, seconded by Patricia Phillips, motion carried.

Daniel Rader moved to approve a DNE of \$4,064.00 from fund balance for additional renovation costs, seconded by Patricia Phillips, motion carried.

Meeting adjourned at 9:06 a.m.