

**Putnam County Library Board of Trustees Minutes**  
**Called Meeting: December 4, 2020**

Called to order by Harry Ingle at 4:02pm.

Board members attending: Harry Ingle, Patricia Phillips, Alicia Upchurch

Putnam County Library System staff attending: Brian Page, Matt Knieling, Shannon Chaney

Determination of making Board of Trustees meeting electronic due to COVID-19 pandemic as permitted by Executive Order No. 65: Alicia Upchurch motioned to hold this meeting virtually, Patricia Phillips seconded, motion passed.

New Business:

Approve minutes of November 10<sup>th</sup>, 2020 board meeting: Harry Ingle presented the minutes for consideration. After looking them over, Patricia motioned to approve, Alicia seconded. The motion passed.

The meeting was adjourned by Harry Ingle at 4:04 pm.