

Putnam County Library Board Meeting
September 13, 2011 Tuesday

The meeting was called to order by Chairman Sue Pogue at 4:30 PM

Board members attending:

Ms. Alma Anderson
Mr. Larry Garrett
Ms. Sue Pogue
Mr. Greg Rector
Mrs. Beth Thompson
Ms. Marla Williams

PCL Staff attending:

Ms. Doylene Farley
Ms. Stacie Johnson
Ms. Kathy Keller
Ms. Sarah Lewis
Mr. Brian Page
Mr. Clay Robertson
Ms. Dale Stapp

Also attending was Dr. Pat Phillips, who is President Friends of Putnam County Library.

The minutes from the August 9, 2011 meeting were approved by a motion made by Greg Rector and a 2nd by Alma Anderson, motion passed.

The treasurer's report was given by Mr. Robertson. He said the budget was adjusted slightly to bring it in balance. The treasurer's report was approved with a motion made by Alma Anderson and 2nd by Greg Rector, motion passed.

The 11-12 budget was approved with a motion made by Alma Anderson and 2nd by Greg Rector, motion passed.

Mr. Robertson said after talking with Ms. Zimmerman our bookkeeper with no increases from Putnam County and the same funding from the cities, we are looking at a \$35,000 shortfall for 12-13.

Mr. Robertson presented the following snow day policy for Putnam County Library system.

Snow Days

The Putnam County Library will follow the Putnam County School System to the extent that the Main Library will automatically open two hours late (11:00 a.m.) on days when the School System is closed for snow.

A decision to close for a full day will be made at 8:00 a.m. based on road conditions, weather reports, and staffing levels.

A decision as to closing early at 4:00 p.m. will be made by the Library management by 2:00 p.m., so that the 4:00 p.m. - Closing shift will not attempt to come in.

Branch libraries will, if possible, open at their normal times. If the Main Library closes early, the branches will also close.

Notification about full day closures will be sent out through Twitter, Facebook, and local radio and television stations.

The snow day policy was approved with a motion made by Mr. Rector and 2nd by Mrs. Anderson

Mr. Robertson presented the director's report including the plans for landscaping, the tree trimming Dr. Douglas Airhart has supervised, that e-books are being purchased and added for Putnam County Library Card holders in the READS program, and a Job Searchers workshop in will be held

on Sept. 22, Sept. 29 and Oct.6. These classes will be taught by Dale Stapp, Stacie Johnson and Shelia Sullivan.

Stacie is working on the forms so the library will be a stop on the Upper Cumberland Quilt Trail.

Quilts from staff are on display in honor of the Algood Quilt Festival, and the Spin-A-Tale squares are hung as part of our quilt display. Marcia Donovan has written a history to accompany those squares. This history includes the names of the quilters.

The deadline for squares for our community quilt is Sept. 30, 2011.

The library board discussed using reserve money for new flooring especially upstairs and the upper level meeting room. Mr. Robertson is to get some prices on different flooring choices.

Ms. Sue Pogue said the recent reception at the Monterey Branch for the laptop lab (held on Sept. 7, 2011) was very nice and enjoyed by all who attended.

Dr. Pat Phillips invited the board to attend the Friends Author Dinner on Sept. 16 and she said ticket sales could be better, but the having sponsors will help pay for this event.

Meeting was adjourned with a motion by Greg Rector and 2nd by Beth Thompson.