

Putnam County Library Board of Trustees Minutes

Tuesday, September 11, 2012

4:30 p.m.

The meeting was called to order at 4:30 p.m. by Chairman Sue Pogue.

Board members attending: Mr. Larry Garrett, Ms. Sue Pogue, Ms. Marla Williams, and Ms. Ruth Ann Woolbright

Putnam County Library staff attending: Ms. Stacie Johnson, Mr. Brian Page, Mr. Clay Robertson, and Ms. Amanda Yother

Also attending was Ms. Faith Holdredge of the Falling Water River Regional Library, Ms. Judy Titsworth of the Putnam County Library Friends.

Larry Garrett made a motion to approve the minutes of the August 14, 2012 board meeting. Ruth Ann Woolbright seconded the motion, motion carried.

Treasurer's Report: Mr. Robertson presented the treasurer's report. Mr. Robertson stated that he will be visiting Algood, Baxter, and Monterey to deliver the first disbursement letters and receive requests from each town. The county has granted the library its appropriation funds for this year. The treasurer's report was approved with a motion made by Ruth Ann Woolbright, seconded by Larry Garrett, motion carried.

Old Business: In response to the recent vandalism, the library will be increasing security measures. The library received a quote for a camera security system. The quote exceeded \$5,000, so the library will seek bids for a camera security system. The library staff will receive workplace safety training conducted by the Cookeville Police Department within the coming month.

New Business: Mr. Robertson and the library board welcomed Amanda Yother, the library's new Children's Services Coordinator. Mr. Robertson recommended that the board consider Stacie Johnson for the position of Assistant Director of the Putnam County Library. Larry Garrett made a motion to approve this recommendation, seconded by Ruth Ann Woolbright, motion carried. Mr. Robertson asked the board to approve the following library closings: all day on October 27, 2012 for the Alzheimer's Walk in Dogwood Park, after 4:00 p.m. on October 31, 2012 for the Boo Bash, and all day November 12, 2012 for a staff training day. The closings were approved with a motion by Ruth Ann Woolbright, seconded by Larry Garrett, motion carried.

PCLS Director's Report: Mr. Robertson announced that the request for capital outlay was approved by the county. The appropriation from the county was approved. This included the requested step raises. Mr. Robertson announced upcoming events for the library including Imagination Library Week, the First Friday Book Club, Banned Books Week, and Read with a Therapy Dog. The Children's Library staff, Teen Advisory Group volunteers, and PCL Friends volunteers participated at the Fall Fun Fest this month by offering an educational children's activity. This was done in partnership with WCTE's Stations of Imagination.

Branch Reports: The library board reviewed the Algood, Baxter, and Monterey Branch reports. The Board was concerned about the low circulation at the Algood Branch.

Regional Library Report: Ms. Faith Holdredge announced the trustees meeting that will take place on October 8 in Crossville at the Art Circle Library. The Firefly courier system has a tentative start date of November 1. The regional library has acquired two new vehicles to help with delivery. The FWRRL has

reopened the position of Assistant Director. Mr. Robertson and Ms. Pogue have received a letter about state and federal funds allocated to Putnam County. The state budget has increased for READS.

Friends of the Putnam County Library Report: Ms. Judy Titsworth announced the upcoming Dinner with an Author featuring Sharyn McCrumb. They are currently collecting sponsorship money for this event. The Twice Told Tales book store had a successful sale this month. The Friends' Newsletter Book Remarks has been released. Beth Thompson has resigned from the PCL Friends board. She has been replaced by Ms. Janey Bassett. The Friends will be presenting a proposal to the Cookeville Junior Women's League to receive a grant that would fund a children's literacy outreach program.

The meeting was adjourned at 5:10 p.m. with a motion by Larry Garrett, seconded by Ruth Ann Woolbright.