

Putnam County Library Board Meeting

Oct. 12th 2010 Tuesday

The meeting was called to order by Chairman Dr. Peter Li at 4:30 PM

Board members attending:

Ms. Alma Anderson
Ms. Trish Lawrence
Dr. Peter Li
Ms. Sue Pogue
Mr. Greg Rector
Ms. Ruth Ann Woolbright

PCL Staff attending:

Ms. Doylene Farley
Mr. Brian Page
Mr. Clay Robertson
Ms. Dale Stapp

Others present Faith Holdredge, Director Upper Cumberland Regional Library.

The minutes from the Sept. 14, 2010 meeting were approved [by a motion made by Sue Pogue and a 2nd by Greg Rector, motion passed.](#)

The treasurer's report was given by Ms. Stapp. The treasurer's report was approved [by motion made by Mr. Rector and 2nd by Ms. Pogue, motion passed.](#)

Ms. Farley told of a project in Monterey to create a quilt block then a sign for the Quilt Trail. The Monterey Branch library will design/display a quilt square and a sign with the quilt square painted on it. The Monterey Branch wants their quilt square to include an outline of the standing stone with a book applique. The sign will face the road and be approx. 4 ft. by 4 ft. Ruth Anne said it was a community project and the Monterey branch needs to be part of the project. They plan to have 24 quilt signs on the quilt trail.

[The motion to have Monterey Branch library erected a sign with the quilt design was made by Ruth Ann Woolbright and 2nd by Alma Anderson, motion passed.](#)

Clay Robertson reported that day 16 and all is well. Dale Stapp and Brian Page are helping him get acquainted with PCL. Mr. Robertson has been busy working with the staff, covering the front desk, visiting the branches, writing newspaper column, taking photographs of library events, promoting Library Snapshot Day and learning more about PCL

The Friends' author dinner was great success. 55 tickets were sold.

The Friends have been able to give PCL over \$18,000 this year.

The Friends group will hold their fall meeting and a "welcome" reception for Mr. Clay Robertson. This will be on Tuesday October 19 at 7 pm and the public is invited.

Faith Holdredge reported for the Upper Cumberland Regional Library.

The Tri-regional Trustee Workshop will be October 19th at the New Art Circle Public Library. This is open to all trustees and friends of the library and staff is invited as long as they have a trustee attending also. Clay Robertson, Dale Stapp, Doyleene Farley, Sue Pogue and Trish Lawrence plan to attend.

Ms. Holdredge said that more information about the USDA grant for computer lab in Monterey will be forthcoming on Friday Oct 15. This process has been slow.

She also reported that Ms. Jane Pinkston is retiring from TSLA effective Oct. 31, 2010.

A committee to review bylaws and policies was formed. Ms. Alma Anderson, Ms. Sue Pogue and Ms. Marla Williams will serve with assistance from library staff.

A plan for board members, friends and Mr. Robertson and other staff to attend local government meetings of our funding bodies was discussed. Ms. Stapp will create a chart of meetings and volunteers.

So far:

Putnam County Commission Oct. 18 Monday 7 pm

1. Ms. Trish Lawrence
2. Pat Phillips
3. Clay Robertson

City of Baxter Oct. 28 Thursday 7 pm

1. Dr. Peter Li
2. Pat Phillips or another friend
3. Sarah Lewis
4. Clay Robertson

Town of Monterey Nov. 1 Monday 6 pm

1. Ruth Ann Woolbright
2. Doyleene Farley

City of Algood Nov. 9 6 pm

1. Dr. Peter Li
2. Kathy Keller
3. Clay Robertson

Ms. Pogue talked about trying to collect part of the \$207,000 in fines and lost materials that are owed to Putnam County Library System. These fines occurred before PCL hiring the collection agency. The board discussed coming up with a plan on how to collect this money. Pat Phillips suggested that the friends might be some of the research for finding addresses or phone number for diligent accounts.

Mr. Robertson presented the meeting room policy which includes the corrections, re-wording, and deletions from the called board consensus at the meeting of Sept. 30.

Jeff Jones approved the amended policy. Mr. Robertson addressed his concern about a fee based meeting room. He felt we might be exchanging problematic meeting room policy for a different bit also problematic meeting room policy, we need to generate good will among the

library meeting room users, as a newly hired director he would prefer to delay a charging a use fee and the possibility of a local Boy Scout refurbishing the meeting room as his Eagle project. The policy was approved with the deletion of use fee language and a few minor corrections. [The motion was made by Ms. Ruth Anne Woolbright and 2nd by Ms. Alma Anderson. Motion passed.](#)

Mr. Robertson ask the board to allow the library to be closed to the public on Nov.11, 2010 (Veterans Day) and use the day as a system wide staff training day.

He also asks that the library close early on Monday Nov. 29 because of Cookeville Christmas parade.

[The motion was made by Alma Anderson and 2nd by Sue Pogue. The motion passed.](#)

Mr. Page told the board the A/C will have to be replaced. We have 2 compressors, one has not been in use for several years and the 2nd one was just temporarily fixed with a rebuilt compressor. Mr. Page and Mr. Robertson have talked with Mr. McBroom of county maintenance. They plan to talk with Mr. McBroom again and talk with county executive Ms. Kim Blaylock.

Meeting was adjourned at 5:55 pm with reception for Mr. Robertson to follow.