

Putnam County Library Board Meeting
Tuesday, October 11, 2011

The meeting was called to order by Chairman Sue Pogue at 4:30 p.m.

Board members attending: Ms. Alma Anderson, Mr. Larry Garrett, Ms. Tricia Lawrence, Ms. Sue Pogue, Mr. Greg Rector

PCL Staff attending: Ms. Doyleene Farley, Ms. Stacie Johnson, Ms. Kathy Keller, Ms. Sarah Lewis, Mr. Brian Page, Mr. Clay Robertson

Also attending were Ms. Faith Holdredge, Interim Director of the Upper Cumberland Regional Library and Director of Caney Fork Regional Library, and Dr. Pat Phillips, President of the Friends of Putnam County Library.

The minutes from the September 13, 2011, meeting were approved by a motion made by Alma Anderson and seconded by Larry Garrett, motion carried.

Treasurer's Report: Mr. Robertson discussed the budget variance for the three months ending September 30, 2011. The library is now a subgroup of the county which leads to inconsistency in the insurance totals. Facilities maintenance is covered for the year. The current telephone and internet total does not include ERate. The library is in the process of receiving funds for maintenance of effort for Baxter, Algood, and Monterey. The treasurer's report was approved with a motion made by Alma Anderson and seconded by Greg Rector, motion carried.

Old Business: Mr. Robertson discussed the updates to the landscaping. The County pulled up the old hedges and these were replaced with new hedges and plants from Chuck Johnson Nursery. The total cost of landscaping for the library was \$30 which covered the cost of the mulch. Phase two of the landscaping will take place next spring. The statue donated by Mr. and Mrs. Lowe is damaged and needs to be evaluated for possible repair or removal.

New Business: Due to the closing of Broad Street for the Boo Bash on October 31, 2011, Mr. Robertson proposed closing the library at 4:00 p.m. The decision to close on October 31, 2011 at 4:00 p.m. was approved with a motion made by Alma Anderson and seconded by Greg Rector, motion carried.

PCLS Director Report: Mr. Robertson presented the director's report which included the following: circulation of library materials has improved; the library is now tracking READS circ and continuing to invest in e-books; Thursday is the Library Trustee Workshop in Crossville, TN; Mr. Robertson will speak on e-book technology in libraries at the Putnam County Library Friends meeting on Oct. 20, at 7:00 p.m.; Clay, Dale, Brian and Jennifer Bilbrey (Head Cataloger) will be attending the TLC conference in Nashville Oct. 24-26; Mr. Robertson will be meeting with Envisionware this month to explore the

possibility of implementing an RFID system in the future; Game Day will be held Wednesday, October 12 from 10-2:00.

Stacie discussed the success of the Job Search Workshops using TEL. She also discussed that Monterey Branch Library will be offering these workshops in October.

Branch Reports: The Library Board reviewed the Branch Reports.

Regional Library Report: Ms. Holdredge reported that the Regional Libraries are preparing for the changeover. The Caney Fork Regional Library will close March 30, 2012. Rehires will move to the Upper Cumberland Regional Library. The Putnam County Library System will no longer receive processed or cataloged items from the region, but will pay the invoices for regional book orders. The new regional library will open July 1, 2012.

FPCL Report: Dr. Pat Phillips stated that the Friends Author Dinner on September 16 was a success. Elections for new officers will occur at the PCL Friends Fall Meeting on October 20. The Friends have given \$18,600 to the library this year. The Friends board is currently working on developing a budget.

The meeting was adjourned with a motion by Greg Rector and seconded by Alma Anderson.