

Putnam County Library Board Meeting

Nov. 9, 2010 Tuesday

The meeting was called to order by Chairman Dr. Peter Li at 4:30 PM

Board members attending:

Ms. Alma Anderson
Dr. Gerald Barker
Ms. Trish Lawrence
Dr. Peter Li
Ms. Sue Pogue
Mr. Greg Rector
Ms. Marla Williams

PCL Staff attending:

Ms. Doyleene Farley
Ms. Kathy Keller
Ms. Sarah Lewis
Mr. Brian Page
Mr. Clay Robertson
Ms. Dale Stapp

Others present Dr. Pat Phillips, President Friends of Putnam County Library.

The minutes from the Oct. 12, 2010 meeting were approved by a motion made by Sue Pogue and a 2nd by Greg Rector, motion passed.

The treasurer's report was given by Mr. Robertson. The treasurer's report was approved by motion made by Ms. Anderson and 2nd by Mr. Rector, motion passed.

Dr. Li thanked Ms. Lewis for attending the Baxter City Council meeting.

Mr. Robertson reported that the meeting room policy has been sent to Mr. Jones for final approval. Mr. Jones is negotiating with Ms. Vick's attorney for a reduction in fees. He also reported on December holiday schedule: library will be closed Dec, 24 thru Dec 27. We will be closing early on Dec. 23 and Dec. 31 and will be closed on Jan. 1, 2011.

The Library Board will not meet in December 2010.

Motion was made by Ms. Pogue and 2nd by Ms. Anderson

Dr. Phillips reported that the friends will be providing lunch for staff on Training Day Nov. 11, the Poetry Contest with Cookeville Jr. women's Club was just finishing and the friends will pay for tree removals near the front door and on the west side of property.

Mr. Robertson presented this proposal for uncollected fines.

Proposal

Pre-2005 – PURGE

Patrons with fines, overdues, and lost items dating back to 2005 and earlier will be purged from the system at the end of the year.

- Rationale:
1. We can't match patron names with specific items. The result is that even if we could find that particular John Smith, we could only tell him that he owes the Library \$14.00. This puts us on the same level as the telemarketers who want us to pay for books, light bulbs, etc., that we "ordered."
 2. Most of the people who are on this list have probably moved. We don't get a lot of people wanting to use the library who are blocked because of pre-2005 items.

2006- 2008 – SEARCH

Allow the Friends (or volunteers) to use the list of delinquents and addresses to search for new addresses. The Library will purchase access for 3 or 6 months to one of the background check databases. Everyone who located will be sent a bill from the Library. The Library will work with the Sheriff's Office regarding residents of Putnam County.

2009 – 2010 and beyond – Unique Management, Inc.

This proposal was accepted with a motion by Ms. Pogue and 2nd by Ms. Anderson

The use of late notice from Putnam County Sheriff's to collect late materials and fines were discussed. We may or may not use this in the future.

Dress code revision was tabled.

Air Conditioner replacement was discussed. The board asks Mr. Robertson to write a letter to County Executive Ms. Blaylock and County Maintenance Mr. McBroom reminding them of the need for replacement of a/c system.

Meeting was adjourned at 5:45. Dr. Li, Mr. Robertson and Ms. Keller were to attend Algood City Council Meeting.