

Putnam County Library Board of Trustees Minutes
May 12, 2015

The meeting was called to order by Chairman Sue Pogue at 4:30 p.m.

Board members attending: Joe Albrecht, Alma Anderson, Laura Clemons, Alicia Eldridge, Leigh Flatt, Larry Garrett, Tricia Lawrence, Sue Pogue, Beth Thompson

Putnam County Library System staff attending: Doylene Farley, Stacie Netherton, Brian Page, Amanda Yother

Also in attendance: Faith Holdredge, Director of Falling Water River Regional Library, Matthew Kirby, Assistant Director of FWRRL, and Judy Titsworth, President of the Putnam County Library Friends

Approval of Minutes: The minutes of the April 14, 2015 meeting were approved with a motion by Joe Albrecht, seconded by Beth Thompson, motion carried.

Treasurer's Report: Stacie Netherton presented the treasurer's report which was approved with a motion by Larry Garrett, seconded by Joe Albrecht. Motion carried. The Board would like the fund balance amount listed as an asset line on the financial statement. The Board discussed directors and officers liability insurance. Larry Garrett made a motion that the Board obtain a quote for D&O insurance. Alma Anderson seconded, motion carried.

Public Comment: N/A

Old Business: a. *TCRS* - The resolution from the Tennessee Consolidated Retirement System was to go to the full commission but was stopped due to the increase in the request of funds to be transferred as compared to the previous (incorrect) resolution. The County Executive's office would like a detailed spreadsheet explaining the breakdown of funds to be transferred. The Board has authorized Stacie Netherton to take over the TCRS account during Mr. Robertson's sick leave.

New Business: a. *Board Nominations and Appointments* – The terms of Alma Anderson, Laura Clemons, and Larry Garrett expire in June 2015. Ms. Clemons and Mr. Garrett agreed to continue serving as a Library Trustee. Ms. Anderson respectfully declined reappointment. The Putnam County Library Board of Trustees will present a slate of nominees for the position left vacant by Ms. Anderson at the July 14, 2015 meeting.

b. *2014 Audit* – The Board would like to research the bid process, since the 2013 and 2014 audits were not completed in a timely manner.

c. *Closing July 3, 2015 for Slide the City* – Alma Anderson made a motion to close the Putnam County Library on July 3 due to road closures for Slide the City. Joe Albrecht seconded, motion carried. Alma Anderson made a motion that the Monterey Branch Library be allowed to close for half a day in July, so Monterey Branch staff can receive AED/CPR training. Tricia Lawrence seconded, motion carried.

PCLS Director's Report: Amanda Yother reported on upcoming partnerships with the Putnam County School System and Cookeville History Museum. The Library will be involved with PCSS's ReadUP! program and will be hosting their lunch program 3 days a week through July. New outreach locations for children's services have also been established. The Light the Way grant will begin out in two underserved communities in the Jere Whitson and Algood area this summer. This will be done in partnership with an existing program overseen by Dr. Palk of the PCSS. The PCL will be the focus of an upcoming Cookeville History Museum History Hike. Stacie Netherton reported on an upcoming collaboration with the TTU Stem Center. The PCL will receive a 3D printer on loan and will offer classes and training in computer aided design and 3D printing to further STEM educational opportunities to the public. The Library will be hosting four American Red Cross blood drives in the coming months. The Library will host a Pacesetters exhibition, Painting the Tale, during the month of June. All of the PCLS libraries are preparing for Summer Reading Programs which begin next week. Brian Page reported that the ADA compliant doors have been ordered. An installation date has not been set.

Review of Branch Reports: The Board reviewed the Branch Reports.

Regional Library Report: Faith Holdredge reported that the Tennessee Trustee Certification is being developed by TSLA and will begin during the fiscal year of 2015-2016. Sessions will be offered on line and may be done individually or as a group. This program will strengthen trustee's knowledge of all areas of library operation including finance, policies, by-laws, etc.

Friends of the Putnam County Library Report: The Friends held an open house last week, where they honored Wanda Jared and her work with the PCLF. The Friends received a grant from the Friends of Tennessee Libraries. The funds will be used to create an informative brochure to be used for outreach.