

Putnam County Library Board Meeting
Tuesday, June 12, 2012

The meeting was called to order at 4:30 by Chairman Sue Pogue.

Board members attending: Dr. Gerald Barker, Mr. Larry Garrett, Ms. Sue Pogue, Ms. Beth Thompson

PCL staff attending: Stacie Johnson, Brian Page, Clay Robertson

Also attending was Ms. Faith Holdredge, Interim Director of the Upper Cumberland Regional Library and Director of the Caney Fork Regional Library, and Ms. Judy Titsworth, president of the Putnam County Library Friends.

Larry Garrett made a motion to approve the minutes of the May 8, 2012 board meeting. Beth Thompson seconded the motion, motion carried.

Treasurer's Report: Clay Robertson presented the treasurer's report. The treasurer's report was approved with a motion made by Beth Thompson and seconded by Larry Garrett, motion carried.

Old Business: A thank you note still needs to be sent to Lance Rossie of Earth-Born Contractors.

New Business: a) Children's Librarian Dale Stapp passed away due to illness in May. Mr. Robertson presented the library board with a timeline for hiring a Children's Services Coordinator. b) The library board vacancy may be filled by Ted McWilliams. His name was submitted to the nominee committee at the county commission and will be going to the full commission to be approved. Clay spoke with the city and county concerning the current library board terms. Faith announced that there is a new state law concerning library boards that does not include gender requirements and allows for up to eleven members. c) The library is receiving donations in memory of Dale that are designated to be used for purchasing a memorial bench. The bench will be the same style as the benches found in Dogwood Park. The current quoted cost for the bench is \$1,406.00. d) A motion to elect Dr. Gerald Barker as Vice-President of the Putnam County Library Board of Trustees was made by Larry Garrett, seconded by Beth Thompson. Motion carried.

Director's Report: The Children's summer reading program is underway. The children's program is going forward as Dale planned. The teen and adult summer reading programs have also started. Sue inquired about the status of the library bank accounts. These accounts will be evaluated to see who is authorized. Clay explained the record keeping process for our cash receipts and accounts to the board in response to a recent incident at a neighboring library. Sue noted that the PCL circulation is improving significantly.

Branch Reports: The library board reviewed the Branch Reports.

Regional Library Report: Faith presented the board with the new map of the Tennessee Regional Library System. She also announced the new courier system named Firefly which is in cooperation with Tenn-Share. Only the main library branch will receive courier service within a system. There will be two visits per week. The agreement for libraries to sign is still in process of

being made. This service will be free unless a lending library charges the library. The fee may then be passed on to the patron.

Friends of the Putnam County Library Report: The Friends are currently in the process of obtaining their 501(c)(3). Eighteen Friends members voted to change the bylaws to show changes in accordance with the IRS. They will be changing from a 509(a)(1) to 509(a)(2). The Friends may be meeting in July to finish planning for the upcoming Dinner with an Author.

The meeting was adjourned with a motion by Larry Garrett, seconded by Beth Thompson.