

**Putnam County Library Board of Trustees Minutes**  
**January 14, 2014**  
**4:30 p.m.**

Board members attending: Alma Anderson, Gerald Barker, Leigh Flatt, Larry Garrett, Patricia Lawrence, Sue Pogue, Beth Thompson

Putnam County Library staff attending: Doyleene Farley, Stacie Netherton, Brian Page, Amanda Yother, Clay Robertson

Also in attendance: FWRRL Director Faith Holdredge, FWRRL Assistant Director Matthew Kirby, and PCL Friends President Judy Titsworth

**Minutes** - Alma Anderson made a motion to approve the minutes of the November 12, 2013 board meeting. Beth Thompson seconded the motion, motion carried.

**Treasurers Report** – Mr. Clay Robertson presented the treasurer’s report for December and November. The treasurer’s report was approved with a motion by Alma Anderson, seconded by Beth Thompson, motion carried.

**Old Business** – Attorney Jeff Jones stated that the Library needs a behavior policy and appeals procedure in order to permanently ban a patron for inappropriate behavior. A patron code of conduct is being developed with a built in grievance procedure. The board recommended that library administration move forward with developing the Patron Code of Conduct and hold a called meeting once the policy is developed and ready for review.

**New Business** – The Board of Trustees received a letter of resignation from Dr. Gerald Barker, and thanked him for his service.

**Directors Report** – The DVD circulation limit was raised back to ten items per adult. A library wish list was presented to the Friends. The library system is taking part in the Geek the Library campaign. The library received a grant from the Junior Women’s Club to support early literacy workshops. New sprinklers and a fire alarm system will be installed.

**Branch Reports** – Doyleene Farley, Monterey Branch Manager, discussed upcoming programming. Stacie Netherton reported on Baxter Branch Library’s holiday event.

**Regional Library Report** – The state standards have been completed and will be presented soon. Regional Directors will be working with Library Boards to review these policies and help libraries achieve the recommended standards.

**PCLF Report** – The PCL Friends will be honoring the service of outgoing treasurer Jim Hicks who has served on the board for twelve years. The Friends want to tune into the needs of the library in the coming year. A new slate of officers will be serving in the coming year.