

**Putnam County Library Board of Trustees Minutes**  
**January 13, 2015**

The meeting was called to order by Chairman Sue Pogue at 4:30 p.m.

Board members attending: Sue Pogue, Beth Thompson, and Laura Clemons

Putnam County Library System staff attending: Doyleene Farley, Stacie Netherton, Brian Page, Clay Robertson, Amanda Yother

Also in attendance: Matthew Kirby, Assistant Director of FWRRL and Judy Titsworth, President of Putnam County Library Friends

The minutes of the November 18, 2014 meeting were approved with a motion by Laura Clemons, seconded by Beth Thompson, motion carried.

**Treasurer's Report:** Clay Robertson presented the Treasurer's Report. The treasurer's report was approved with a motion by Beth Thompson, seconded by Laura Clemons, motion carried.

**Old Business:** The Putnam County Library is currently seeking funds through a state grant for the downstairs meeting room renovation. Beth Thompson made a motion to allocate \$10,000 from the fund balance account for the renovation of the downstairs meeting room. Motion was seconded by Laura Clemons, motion carried.

**New Business:** The Board discussed the possibility of establishing a foundation for the Putnam County Library System. This item will be tabled until preliminary talks have been made with the County Attorney.

**Director's Report:** Director, Clay Robertson, reported on December's Food for Fines and Santa for a Senior program. Assistant Director, Stacie Netherton reported on the grant being written for StoryCorps @ your library, senior outreach programs, adult and teen programs, beginning stages of planning for a Maker Station, and the current status of TutorTN. Children's Services Coordinator, Amanda Yother reported on the success of the iPad's provided by WCTE, a new outreach partnership program called Kids Matter with Highlands Residential Services, and current grants and sponsors being sought for the Summer Reading Program. IT Director, Brian Page, reported on technology updates across the system and the current status of plans with City of Algood to provide better services and improved space for the Algood Branch Library.

**Branch Reports:** The Board reviewed the Algood, Baxter, and Monterey reports. The Algood Branch has seen increased circulation and programs include LEGO club and story time. The Baxter Branch Library had approximately 55 people attend their holiday program. It also received 2 laptops for in house circulation. The Monterey Branch Library had 2 successful Christmas programs. Branch Manager, Doyleene Farley, attended in-service training for the Volunteer Income Tax Assistance program. The Monterey Branch will provide free tax

assistance through the VITA program. Ms. Farley is also working with city officials to plan better ways to serve the Monterey community.

**Regional Library Report:** Matt Kirby announced upcoming in-service opportunities on Common Core and collaboration between school and public libraries. He also reported that he has been working at the state level on the Trustee certification program and handbook.

**PCLF Report:** The Friends will hold the Coffee with an Author program at the library in February and at the Home Show in March. The featured author in March is Margie Hunter. The Friends will reveal their new logo at the Coffee with an Author events.

Meeting adjourned at 5:10 p.m.