

## **Putnam County Library Board of Trustees Minutes**

August 13, 2013

4:30 p.m.

The meeting was called to order at 4:30 p.m. by Chairman Sue Pogue.

Board members attending: Ms. Alicia Eldridge, Ms. Leigh Flatt, Mr. Larry Garrett, Ms. Patricia Lawrence, Mr. Ted McWilliams, Ms. Sue Pogue, and Ms. Beth Thompson

Putnam County Library staff attending: Ms. Doyleene Farley, Mr. Brian Page, Mr. Clay Robertson, Ms. Stacie Johnson, and Ms. Amanda Yother

Also attending was Ms. Faith Holdredge, Director of the Falling Water River Regional Library and Mr. Matthew Kirby Assistant Director of the FWRRL.

Larry Garrett made a motion to approve the minutes of the July 9, 2013 board meeting. Ted McWilliams seconded the motion, motion carried.

**Treasurer's Report:** Mr. Robertson presented the treasurer's report, which was approved with a motion by Patricia Lawrence, seconded by Alicia Eldridge, motion carried.

**Old Business:** The board inquired if there had been any recent instances of vandalism, which there had not.

**New Business:** Mr. Robertson requested that the library use monies from the fund balance to purchase new chairs, tables, technology, and necessary accessories for the upstairs meeting room. Larry Garrett made a motion that a maximum amount of \$8,000 be used from the fund balance account to purchase needed equipment for the meeting room. Any expenses exceeding this amount must be presented before the board at the next meeting. Beth Thompson seconded, motion carried.

**PCLS Director's Report:** County maintenance sealed and striped the library parking lot. A patron bequeathed \$15,000 to the library to be used for non-fiction. This will be used over the next three years as directed. Sarah Lewis attended the Public Library Management Institute and will be continuing to attend for the duration of the certification program. The necessary branch managers and administrators signatures were added to the special fund account. Clay spoke at the Senior Center luncheon. Library staff members Doyleene Farley, Stacie Johnson, and Amanda Yother are certified as TEL Trainers and available for educational outreach for any interested groups.

**Branch Reports:** The library board reviewed the Branch Reports.

**Regional Library Report:** Faith Holdredge announced that the state and federal allocations for Putnam County are the same as last year and will be available soon. The Library Trustees workshop will take place September 6, 2013 at Art Circle Public Library in Crossville, TN. Libraries can receive extra points toward tech grants if trustees attend. An in-service on tech planning will be held at FWRRL on September 19, and an e-rate work day will be held October 17.

**PCLF Report:** Dinner with an Author featuring Robert Hicks will be September 20.