

Putnam County Library Board Meeting

April 12, 2011 Tuesday

The meeting was called to order by sec./treasurer Marla Williams at 4:30 PM

Board members attending:

Dr. Gerald Barker  
Mr. Larry Garrett  
Ms. Trish Lawrence  
Ms. Sue Pogue  
Mr. Greg Rector  
Ms. Marla Williams

PCL Staff attending:

Ms. Stacie Johnson  
Ms. Kathy Keller  
Ms. Sarah Lewis  
Mr. Brian Page  
Mr. Clay Robertson  
Ms. Dale Stapp

Mrs. Sue Pogue made a motion to amend the minutes of board meeting to include her as being present at the board meeting of March 8, 2011.

The amended minutes from the March meeting were approved by a motion made by Greg Rector and a 2<sup>nd</sup> by Sue Pogue, motion passed.

The treasurer's report was given by Mr. Robertson. The treasurer's report was approved by motion made by Ms. Sue Pogue and 2<sup>nd</sup> by Mr. Rector Motion passed.

Mr. Robertson said the A/C replacement is being bidden out and he has talked to Mr. McBroom and Ms. Blaylock.

Mr. Robertson said the budget for the City of Cookeville has been turned in and is undergoing the 2<sup>nd</sup> tier of committee meetings. The City of Cookeville has asked for more detail information about salaries at the Cookeville location. The budget for the Putnam County Commissioners will be turned in by the first of next week. It will include the additional money for step raises, to accurately show the cost of Monterey branch utilities, a new line for computers that will sued for tech grants match.

Ms. Stacie Johnson has been hired as Adult Services Coordinator. Her first day was Monday May 9, 2011.

Mr. Peter Li has had additional health concerns and does not wish to re-appoint the library board. Mr. Robertson emailed the board for names of prospective board members and he received 14 names. He read the aloud and the group said they were a good group to pick from. Mr. Robertson will call the 14 nominee to see who is willing to serve on the board and will be able to attend most of the meetings. Mr. Robertson will then email the board the names of those willing to serve and the 9 board members will vote. This may take 2-3 votes to narrow down the field. The top name selected will be sent to Mr. Jim Markham, Chairman of nominating Committee Putnam County Commission along with the request to re-appoint Ms. Woolbright and Ms. Lawrence.

Mr. Roberson said he had been busy with budget forms and interviewing candidates for adult service Coordinator position, He attended an in-service at UCRL on May 4. Ms. Stapp and Ms. Farley attend a workshop in Crossville on helping job seekers use the library.

Mr. Page told the board we had to purchase web server. That is the unit that runs the circulation software at all 4 locations. The cost was \$3,000. Mr. Page said he selected a large capacity one for future needs of PCL especially when we are able to purchase a new updated version of the catalog. (This version includes pictures of the book covers much like Amazon).

Ms. Stapp told the upcoming Summer reading program and the plans for publicizing this event.

Ms. Pogue told that the PCL Friends have selected slate of officers to be voted on in the fall. Judy Titsworth is slated to be president. The May book sale brought in over \$1,100.

Discussion of replacing the library board chairman position will take place at next regular meeting

Ms. Pogue had the motion to adjourn the meeting and Mr. rector seconded.

Alma Anderson made the motion that the extra hour be added to Mon. and Tues. evening on a trial basis. Sue Pogue 2<sup>nd</sup> the motion passed

Mr. Robertson asks that we follow the county's mileage rate and adjust ours from .42 to .46. Board agreed.

Mr. Robertson told of plans to remove older trees and shrubs and talk to landscaping companies for advice on giving the front for the library a more open look. He said the weeding project in reference was almost and done he would continue weeding in the adult fiction area.

Several staff members are attending the Summer reading Program workshops on Feb. 23 and 24<sup>th</sup>. He is looking at TLA annual conference for additional training opportunities for full-time staff.

Branch reports were given by Doyleene Fraley and Sarah Lewis.

Faith Holdredge said the situation at the regional libraries was still changing day to day. But no staff will be laid off for a year allowing time for changes in procedures to happen. She said more information about grants should be coming soon.

Pat Phillips told of the upcoming friends' coffee with an author on Feb. 12 Jennie Ivey and Calvin Dickinson. On March 5 the friends are partnering with UC Home Builder Assoc. and hosting coffee with Victor Kline a pastry chef and author at the annual Home Show at TTU Hyder-Burks building

Motion to adjourn was made by Greg Rector and 2<sup>nd</sup> by Alma Anderson at 6:00.